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Introduction

Coach, Manager, Team Official and Volunteer,

Thank you for volunteering your time to help your club or association and its members provide programs, training and game play for our children. This instruction manual will walk you through the steps required to complete your risk management background check. You should have received your username and password in an email from your club. If you do not have that information, please contact your club administrator.

GotSoccer creates a real time integrated link between the club, coach, volunteer, referee, and the state. All volunteers, coaches, board members, referees and others directly involved with soccer clubs to submit to a background check (risk management screening). Checks are run on a regular basis and if there are no potential violations and the registration form does not list any arrests, guilty pleas or other relevant information, the individual may be approved.

An individual may have more than one account. They may be both a coach and referee. If both accounts have the same name, birth date, and address, they will be designated with the same approval rating from the state at the same time. If the name, birth date, and address are *different*, the accounts will have to undergo separate background checks. . If you Use William in one account, W in another and Bill in a third you will have to do 3 separate background checks. USYSNV charges a \$6 per check fee.

Coach / Team Official Responsibilities:

- Log into coach or team official account
- Provide the required personal information, birth date, address, legal name
- Answer the Volunteer Disclosure questionnaire
- Read and agree to the liability waiver

State Responsibilities:

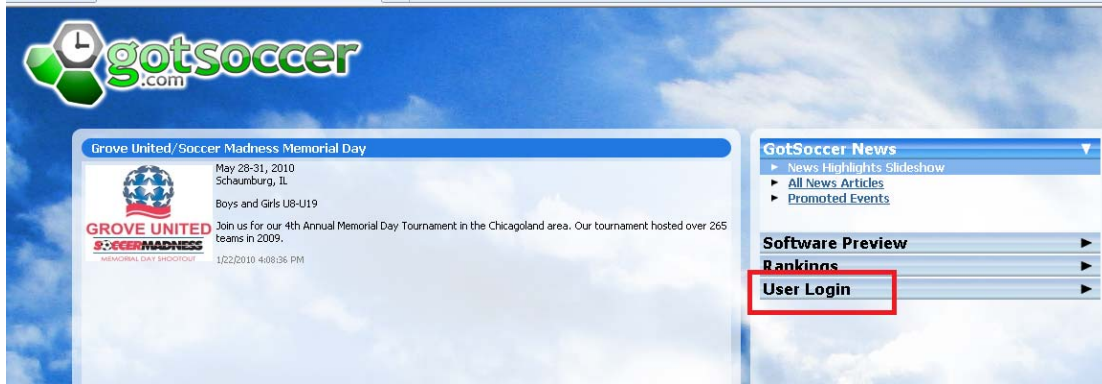
- Execute background checks

- Create a status (Approved, Declined, ...) for coaches and team officials

Logging In

Go to www.gotsoccer.com

Click on [Log In](#).



Logging into a Coach, Manager or Team Official Account:

1. Go to www.gotsoccer.com
2. Click on log in
3. Click the "Teams" login.



4. Enter your username and password

gotsoccer.com

Login to your GotSoccer Account

Team Account Individual Coach Individual Manager

Username Password Login

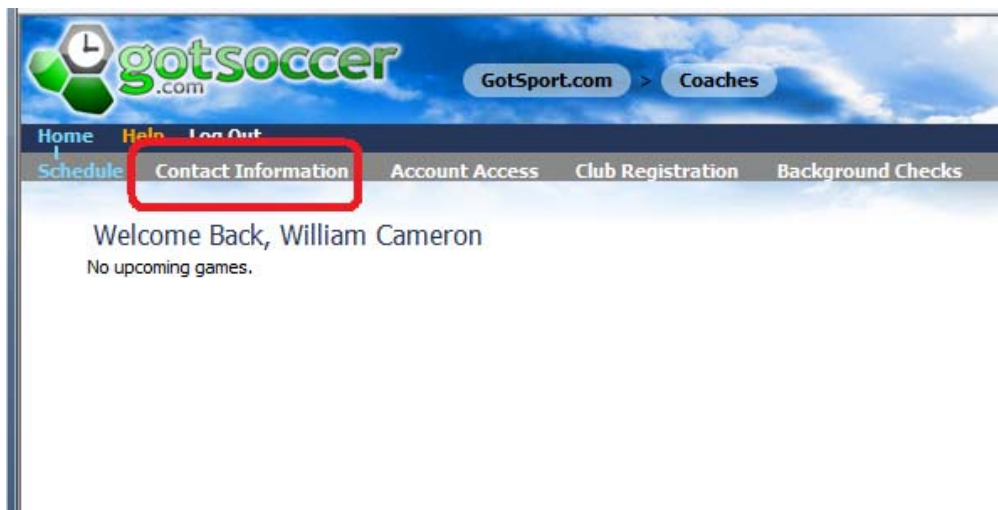
Username Password Login

Username Password Login

Team Password Lookup Coach Password Lookup Password Lookup

New to GotSoccer?
Create Your Account

5. Click the **Contact Information** link on the gray menu bar



6. Fill out the form using you legal first and last name and press **Save**

Home Help Log Out
Schedule Contact Information Account Access Club Registration Background Checks

Club Information

Edmond Soccer Club (OK) [More Information](#)

Coach Contact Information

Basic Information

Full Legal Name	William		Cameron
	Legal First	M.I.	Last
Date of Birth	1/26/1958	MM/DD/YYYY	
State Registered	Oklahoma		

Contact Information

Display Name	William Cameron
Address	123 main st
City	jacksonville
State	FL
Zip Code	32003
Country	United States
Email Address	bill@gotSPORT.com
Phone	904-555-1212
Phone (2)	
Mobile Phone	
Mobile Text	

Photo

[NO PHOTO]

Upload

Account Summary

User Name	cenmoc
Date Created	6/24/2009 9:32:41 PM
Last Updated	6/24/2009 9:35:57 PM
Additional Info/Notes (optional)	

Save

- Next click the **Background Checks** link on the gray menu bar.
- Fill out the registration form, agree to the liability waiver and submit the information to the state.

Coach Contact Information

Basic Information

Full Legal Name	Willaim	F	Cameron
	Legal First	M.I.	Last
Date of Birth	4/30/1958	MM/DD/YYYY	
State Registered	North Dakota		

Contact Information

Display Name	Bill Cameron
Address	2179 Eagle Harbor Pkwy
City	Orange Park
State	FL
Zip Code	32003

9. Once you're on the **Background Checks** screen, click the "Submit New Report" button

Background Check Information

Current Risk Management Report

Your profile does not currently have any background check data attached. If you have recently submitted a report it may still be awaiting processing. If you do not have a pending report listed you may click the Submit Report button to submit a new report.

Risk Management Report History

No reports have been submitted from this account.

Risk Management

Risk Management Enforce
Contact Information
 Phone **404-926-3651**
 Email gavin@gotsocc
 Address **936 Virginia Cir**
Atlanta, GA 303
 Report Expiration: **6/30/**

10. Type in or copy (suggested) your voucher number and press **Continue**

Home Help Log Out

Schedule Contact Information Account Access Club Registration Background Checks

Coach - Bill Cameron
Background Check Fee
 A fee of \$5.00 applies to submit a background check.
 If you have a payment voucher, enter it below. Otherwise, leave the box blank and click the Continue button.

Payment Voucher#

11. Confirm your personal information, including Gender

Risk Management Form

Legal Name: James Roosevelt
 First Middle Last Jr, Sr, etc.

Gender: Male Female

Date of Birth: 4 / 30 / 1958
 Month Day Year

Home Phone: 904-555-1212

Work Phone:

Address: 32 Main St

City: Jacksonville

State: FL

Zip Code: 32003

Email Address: bill@gotSPORT.com

12. Fill out the Background Information Disclosure questionnaire,

Coach - William Cameron

Personal Information

Legal Name William Cameron
 First Middle Last Suffix

Gender Male Female

Date of Birth 1 / 26 / 1958
 Month Day Year

SSN 123 - 45 - 6789

State ID# _____

Home Phone 904-555-1212

Work Phone _____

Address 123 main st

City Jacksonville

State FL

Background Information Disclosure

NO Have you ever in your entire life been charged with, arrested for, pleaded guilty to or been convicted of a crime? You must disclose this requested information even if the charges were dismissed or you were acquitted, the conviction was stayed or vacated, the record sealed or expunged or you were told you need not disclose this information.

YES If yes, please explain _____

NO Have you ever in your entire life been charged with, arrested for, pleaded guilty to or been convicted of a crime against a person? You must disclose this requested information even if the charges were dismissed or you were acquitted, the conviction was stayed or vacated, the record sealed or expunged or you were told you need not disclose this information.

YES If yes, please explain _____

NO Have you ever in your entire life been charged with, arrested for, pleaded guilty to or been convicted of any violation of the law other than a minor traffic violation? You must disclose this requested information even if the charges were dismissed or you were acquitted, the conviction was stayed or vacated, the record sealed or expunged or you were told you need not disclose this information.

YES If yes, please explain _____

State Registered: _____ Oklahoma: _____

Background Check Agreement

13. Read the Background Check liability waiver. Please review all information before submitting. Once you submit the background check form it cannot be modified.

State Registered Illinois

Background Check Agreement

I understand and agree to the following:

A. It is the intent of Illinois Youth Soccer to deny certification and participation in Illinois Youth Soccer programs to any person who has been convicted of a crime of violence or a crime against a person.

B. Falsification of information on this disclosure statement may be grounds to deny certification and participation.

C. This disclosure statement shall be deemed to have continuing validity unless I have been convicted within the

Digital Signature

In addition to the information above, you assert that the information on this form is accurate and complete and you voluntarily consent to a background check being performed.

I Agree **I Do Not Agree**

« Cancel

14. Click “I Agree” or “I Do Not Agree” and “Submit” the report to the
 Finally, you can see your status on your home screen

Background Check Information

Current Risk Management Report

Your profile is attached to the following background check report:

Report #	00000137
Submitted	6/20/2008 10:49:32 AM
Response	
Status	GotSoccer (ND):Pending

You may submit a new report every 1 months.

Risk Management Report History

Date Submitted	Response Date	Status
6/20/2008 10:49:32 AM		Pending » View

The report will be sent to the USYSNV Risk Management officer for review. Approval will be subject to USYSNV approval policies.